



PROGRESSIVE
ACADEMY

**2016 Spring Break Trip to
Beijing**

March 22 - 31st, 2016

<p align="center">SRING BREAK TRIP INFORMATION AND PARTICIPANT/PARENT WAIVER FORM</p>
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Description of the Trip

Purpose or educational goal:

- To provide an opportunity for students of Progressive Academy to participate in a global education experience where they will:
 - Experience life in a Chinese school
 - Visit a number of significant cultural and historical sites in and around Beijing, including the Forbidden City, Tiananmen Square, the Temple of Heaven, the Summer Palace and the Great Wall
 - Have the opportunity to develop their research skills prior to the trip

Proposed itinerary (date, time, & destination) with brief description of all activities:

- Departing from Edmonton on the morning of March 22, 2016 (Exact times to be confirmed), transferring to international flight in Vancouver.
- Arriving in Beijing mid-day March 23, 2016. Transfer to hotel, dinner at local restaurant.
- March 24 and 25 activities at HESA-BJIE. Alternate activities for parents on March 25 (798 Art District and Houhai).
- March 26 – Tiananmen Square, Forbidden City, Pedicab Ride through Hutong, Shopping
- March 27 – Summer Palace, Tea Ceremony, Visit to a Park (Olympic Park?), Hot Pot Dinner
- March 28 – Farewells at HESA-BJIE, Bus to Zhangjiakou with stop at the Great Wall
- March 29 – Visit to a middle school, Zhangjiakou City Xuanhua Fourth Middle School.
- March 30 – Bus tour of Zhangjiakou, cohost of 2022 Winter Olympics and return to Beijing. Evening Shopping in Beijing.
- March 31 – Temple of Heaven and transfer to Beijing Capital International Airport. Depart for Canada late afternoon. Arrive in Edmonton late afternoon after overnight flight to Vancouver. (We cross the international date line and so gain one day)

Trip Supervisors:

David Eifert: Int'l cell number to be provided, Email: david.eifert57@yahoo.ca (while in China) or david@progressiveacademy.ca (prior to trip)

Karen DeWee: Cell number to be provided, Email: karen@progressiveacademy.ca

NOTE: Participants will be provided with hotel contact cards and supervisor contact cards to keep with them at all times.

Method of transportation to be used

- Commercial Air Carrier (likely Air Canada or Air China)
- Commercial Coaches to be organized by HESA-BJIE
- Possibility of Cabs and Beijing Subway System

Cost to the participants

- **\$2500 / Participant (subject to some fluctuation if Canadian Dollar continues to fall relative to the US Dollar and Chinese Yuan)**
- includes transportation, minimum of two meals per day on non-travel days, accommodations and most entry fees.

Description of any unusual or significant hazards involved in any aspect of the trip

- International travel comes with the risks.
 - Potential risks are associated with:
 - Travel
 - Activities
 - Crowded Venues
 - Food & Water
 - Weather & Air Quality
 - Political
- See the waiver section for detailed information

Description of Trip Supervision

General Supervisory Arrangements: There will be a minimum of 1 school staff member for each 10 students. Because many parents will be participating, the adult to student ratio will be very favorable.

- Supervisors will hold daily information meetings.
- Supervisors will carry cellphones with a minimum of texting capability.
- Nightly room checks for unaccompanied students.
- Chaperones will have first aid training.
- Progressive Academy will notify the Canadian Embassy in Beijing.
- Prior to departure PA will check with Canadian Consular Affairs for safety precautions in Beijing and area.

Supervisory Arrangements during Activities:

- Participants required to attend all meetings.
- Participants will be required to carry contact information cards at all times.
- Students must remain in adult-led groups at all times while on site-seeing or shopping excursions.
- Unaccompanied students are strongly encouraged to have a cellphone with international texting capability.

Supervisory Arrangements at the Hotels

- We will ensure that all students are in the hotel by having supervisors periodically checking on the students in their rooms. Students will be given the teachers' room #s.
- If hotels have swimming pools, students who are not accompanied to the pool by a parent must be under the direct supervision of at least one teacher. At least one teacher will be out of the pool checking to make sure students are okay in their rooms.
- All unaccompanied students will be ready for bed and in their rooms no later than 10:00pm
- David will be responsible for the "male" rooms while Karen will be responsible for the "female" rooms.

Consent and Authorization

Important: Participants, parents/guardians. The following sections contain important information. Please read them carefully and ensure that you understand them completely.

Changes to Itinerary and Associated Costs

I understand that the trip will follow the description of the field trip set out above as closely as possible. *I also understand that contingencies can arise that necessitate sudden changes to activities and destinations.*

I agree that the supervisors of the field trip have full authority to make decisions of this nature without obtaining my further consent. If such changes involve extra cost, I agree to repay Progressive Academy for those costs associated with my child.

Cancellation of Field Trip

I understand that the Principal has full authority to cancel or modify any field trip without notice for any reason the Principal deems appropriate. I also understand that such cancellation may mean that some or all of the money I have paid for the field trip might not be refundable.

I agree that the Principal has such authority and that Progressive Academy will not reimburse me for any money I may have lost as a result of such cancellation.

Discipline

I understand that my child must obey the rules established by the school and the field trip supervisors.

I agree that if my child severely breaches the rules, he or she might be sent home. I also agree that if my child is sent home under such circumstances, I will be responsible for all associated costs incurred, including the cost of special travel arrangements.

Illness and Injury

I understand that illness and injuries sometimes occur on field trips.

I agree that if illness or injury necessitates the expenditure of money for special travel arrangements or any other reason deemed necessary by the field trip supervisors, I will be responsible for all of those costs. I authorize any of the adult supervisors on the field trip to consent to any medical attention my child may require.

_____ Participant's/Parents Signature

_____ Date

Participant Information & Participant/Parental Consent and Authorization Form

PLEASE RETURN THIS SHEET TO DAVID EIFERT, NO LATER THAN Friday, December 18th, 2015

Keep itinerary for your own records

CONTACT INFORMATION

Participant's Full Name as on passport(**please print**) _____

Participant's DOB (dd/mmm/yyyy): _____ Participant's Grade Level (if a student) _____

Do you have a roommate preference? _____

Participant's Cell Phone #: _____ (student's are not *required* to have a cellphone, but we will have wifi access in the hotel each night, allowing students to communicate with home at the beginning and end of each day)

Canadian Passport Information (Needed for airline reservations and invitation letter):

- Passport Number _____
- Passport Issue Date _____
- Passport Expiry Date _____

Parent/Guardian Information (if participant is a student):

	<i>Name</i>	<i>Work</i>	<i>Home</i>	<i>Cell #1</i>	<i>Cell #2</i>
#1					
#2					

Parent / Guardian #1
Email

#2

Alternate Emergency Contact:

	<i>Name</i>	<i>Phone</i>
#1		
#2		

Medical Concerns / Conditions & Food Allergies

CONDUCT POLICY REGARDING EXTRA-CURRICULAR ACTIVITIES & TRIPS

Extra-curricular and school field trip activities are an extension of Progressive Academy and students need to be aware that at all times they are expected to abide by the Progressive Academy Student Code of Conduct, as posted on the school's website.

Students are reminded that when we are out in public, the conduct of one student may be interpreted as an extension of the conduct of all Progressive Academy students. It is our hope that all participants on this trip will be ambassadors of not only Progressive Academy, but of Edmonton, Alberta, and Canada.

The school chaperones will normally counsel students who are in breach of the Student Code of Conduct. Should the offending behavior re-occur or should it endanger the health and safety of other participants and or hosts, more serious disciplinary action can occur, including out of school suspensions, or in the worst case, being sent home at personal/parental expense.

Please note that should a student's in school behavior be consistently problematic, the Progressive Academy staff may refuse to allow their participation on this trip.

CONSENT & WAIVER FORM

I have read and understood all of the above. I have obtained any additional information I feel I need in order to satisfy myself that I want myself/my child to participate in the field trip.

ASSUMPTION OF RISK

I am aware that by participating in the Progressive Academy Spring Break 2016 Trip to China I/my child will be exposed to many inherent risks and dangers ("Risks") that may result in, among other things, mild or severe illness, physical injury, partial or total disability, death, and/or property loss or damage. These Risks include but are not limited to risks and dangers arising from:

1. **TERRAIN AND PHYSICAL ENVIRONMENT** whether visible / apparent or not, and any manner of injury or loss of any nature whatsoever arising therefrom including, without limitation, injury or loss arising from falls on steep, slippery or uneven terrain, from falling rocks, trees or other objects, from obstructions, from other participants, from landslides, etc.;
2. **TRAVEL** including, without limitation, travel to and from any locales scheduled to be visited or not by any means whatsoever including, without limitation public or private bus, motor vehicle, boat, aircraft, etc., and injury or accident from loading/unloading equipment or supplies from vehicles and any manner of injury or loss of any nature whatsoever arising therefrom;
3. **WEATHER** and any manner of injury or loss of any nature whatsoever arising therefrom including, without limitation, loss or injury resulting from exposure to weather conditions, including but not limited to cold, heat, sunlight, snow, ice, wind, hail, rain, sleet, fog, mist, etc.;
4. **LOCATIONS** and any manner of injury or loss of any nature whatsoever arising therefrom including, without limitation, loss or injury arising from becoming lost or injured, the inability to receive prompt or any medical services for any reasons, war, terrorism, political unrest, riots, disregarding safety instructions, violence, etc.;
5. **NON-HUMAN LIFE** of any nature whatsoever, including, without limitation, any animal, insect, fish, bird, fungus, vegetation, bacteria or viruses and any injury or loss of any nature whatsoever arising therefrom;
6. **EQUIPMENT, MACHINERY OR OTHER DEVICES** including, without limitation, any equipment deployed in respect of the Progressive Academy Spring Break 2016 Trip to China or otherwise and any manner of injury or loss of any nature whatsoever arising therefrom including, without limitation, loss or injury arising from the use, misuse, malfunction or breakdown of any equipment, machinery or similar device that may be deployed or used;
7. **OTHER HAZARDS** including, without limitation, hypothermia, allergens, noxious gases, electrocution, shock, drowning, chemicals (including, without limitation, herbicides, pesticides, acid and caustic bases), radioactive nuclides, radiation, x-rays, flying rock chips, vandalism, or theft of property, and any manner of injury or loss whatsoever arising therefrom; and

8. **FREE TIME** including, without limitation, anything arising from my or my child's participation in activities or functions that are not directly related to the Progressive Academy Spring Break 2016 Trip to China, including, without limitation, tours, walks, hiking, shopping, sports activities, dancing, alcohol or drug ingestion, intoxication and/or alcohol/drug poisoning from alcohol or drugs I or my child consume whether voluntarily or through coercion, and others and any injury or loss of any nature whatsoever arising therefrom.

I agree with the foregoing and freely accept and fully assume all Risks and acknowledge the possibility of, and agree to be solely responsible for personal injury, death, disability, property damage or loss resulting from the Risks except where such arises as a result of the negligence or wilful misconduct of the Progressive Academy. ____ (Initials)

MEDICAL/HEALTH & TRAVEL INSURANCE

I ACKNOWLEDGE AND AGREE THAT I AM SOLEY RESPONSIBLE to select and purchase:

1. medical/health insurance adequate for the Progressive Academy Spring Break 2016 Trip to China and the circumstances I/my child find myself/themself in with respect thereto and having regard to the Risks and that no medical/health insurance will be provided by Progressive Academy. In the event of a medical/health problem, I acknowledge and agree that Progressive Academy accepts no responsibility for any costs associated with a medical/health problem not covered by my/my child's own personal plans nor will it pay for any medical/health expenses that may be incurred by me/my child;
2. travel insurance adequate for the Progressive Academy Spring Break 2016 Trip to China and the circumstances I find myself in with respect thereto and having regard to the Risks and that no travel insurance will be provided by Progressive Academy. I acknowledge that any travel insurance I obtain should provide coverage against theft, personal accident, personal liability, repatriation (whether medical, political or in the event of death) and cancellation of tickets. Progressive Academy accepts no responsibility for any costs associated with these types of problems nor will it pay for any expenses that may be incurred by me relating to these areas.

I agree with the foregoing and freely accept and fully assume all responsibility for the purchase of myself &/or my child with medical/health and travel insurance coverage and to be solely responsible for any loss or injury whatsoever arising as a result of my failure to obtain such insurance or as a result of the type of insurance I purchase, ____ (Initials)

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Progressive Academy allowing me/my child to participate in the Progressive Academy Spring Break 2016 Trip I agree:

1. **SUBJECT TO THE TERMS OF THIS AGREEMENT, TO ASSUME AND ACCEPT ALL RISKS** of any nature whatsoever arising out of, associated with or related to my/my child's participation in the Progressive Academy Spring Break 2016 Trip and with respect to any and all related activities including, without limitation, any activities conducted in my/my child's free time.
2. **TO RELEASE PROGRESSIVE ACADEMY** from any and all liability of any nature whatsoever including, without limitation, breach of contract, or breach of any statutory or other duty of care including, without limitation, any duty of care owed under the *Occupiers' Liability Act* (Alberta) and for any loss, damage, injury or expense of any nature whatsoever that I/my child may suffer or incur, or that my/my child's next of kin may suffer or incur as a result of my/my child's participation in the Progressive Academy Spring Break 2016 Trip or with respect to any and all related activities including, without limitation, any activities conducted in my/my child's free time; provided always however such release shall not apply to any loss, damage, injury or expense that I/my child may suffer or incur as a result of the negligence or wilful misconduct of Progressive Academy.
3. **TO:**
 - a) be liable to Progressive Academy for; and
 - b) indemnify and hold harmless Progressive Academy, its agents, advisors, volunteers, directors and employees from and against; any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any losses, costs, damages and expenses of the school, including costs as between a solicitor and his own client) which may be brought or made against Progressive Academy or which Progressive Academy may pay or incur as a result of or in connection with:
 - i) my participation in any activities outside of the Progressive Academy Spring Break 2016 Trip including, without limitation any activities conducted in my/my child's free time;

- ii) my/my child's participation in the Progressive Academy Spring Break 2016 Trip where any loss or damage of any nature whatsoever is caused by my/my child's negligence or wilful misconduct or any other cause except for the negligence or wilful misconduct of Progressive Academy;
- iii) any cancellations, injury, loss, accident or delay occasioned by the proprietor, employee, or service of any hotel, hostel or other type of accommodation, resort, facilities and equipment, or mode of transportation used in conjunction with the above noted Progressive Academy Spring Break 2016 Trip; or
- iv) any failure to disclose on the Emergency Information for Progressive Academy Spring Break 2016 Trip form any known medical condition that could endanger my/my child's health and/or life while participating in the above noted activities.

This indemnity shall survive the expiry or earlier termination of this Assumptions of Risk and Indemnity Agreement. Initials: _____

ACKNOWLEDGEMENT

1. I/my child will follow and abide by any and all risk assessments, health and safety regulations and instructions received prior to or during the above noted Progressive Academy Spring Break 2016 Trip;
2. I acknowledge that students are subject to the Progressive Academy Student Code of Conduct and that I/my child represent Progressive Academy. I, therefore, agree to conduct myself accordingly at all times while on the Progressive Academy Spring Break 2016 Trip and any free time.
3. I/my child agree to follow all rules, guidelines, health and safety regulations, laws and any other considerations to be adhered to including the guidelines for after hour activities as set out by the school chaperones and/or instructors (verbal or written). Failure to comply could/can result in a participant being removed from the Progressive Academy Spring Break 2016 Trip and sent home. Progressive Academy accepts no responsibility for nor will Progressive Academy pay for any costs incurred should I/my child be required to return home early due to my behaviour and/or violations.
5. In entering into this Agreement, I am not relying upon any oral or written representations or statements made by Progressive Academy other than what is set forth in this Agreement.
6. If requested by the Progressive Academy, I will obtain a medical release from my/my child's physician authorizing my attendance and participation in the Progressive Academy Spring Break 2016 Trip.
7. This Agreement shall be effective and binding upon my/my child's heirs, next of kin, executors, administrators, assigns and representatives in the event of my death or incapacity.

I ACKNOWLEDGE that I have read, understood and agree with this Assumption of Risks and Indemnity Agreement; that I appreciate and accept the Risks; that I am waiving certain legal rights which I/my child or my heirs, next of kin, executors, administrators and legal representatives may have against Progressive Academy; and that I have executed this Agreement voluntarily.

SIGNED THIS _____ day of _____, 20_____, at _____.

_____ Signature of Participating Student

_____ Printed Name of Participating Student

_____ Signature of Parent or Legal Guardian for Minor

_____ Printed Name of Parent or Legal Guardian of Minor

_____ Signature of Witness

_____ Printed Name of Witness

This agreement must be completed in full (signed, dated, witnessed, and initialled where indicated) before any participant may begin Field Activities, including transport to a Field Activities location.

Payment and Document Schedule



Payment or Document	Due Dates
Application & Waiver Forms	Due no later than December 18, 2015
\$500 Deposit	Due no later than December 18, 2015
Passport Photocopy	Due by January 15, 2016
\$600 Payment	Due by January 16, 2016. Airline tickets will be purchased shortly after this date, so all cancellations and requests for refund must be received before this date
Chinese Visitor Visa Photocopy	Application form and passports to be submitted to school by February 16, 2016. If applicant applying independently, a copy of the visa should be supplied to the school by no later than March 4, 2016
Copy of International Medical & Trip Cancellation/Interruption Insurance Certificate	Due by March 4, 2016
Final Payment \$1100	Due by March 4, 2016

Payment Methods

1. Post-dated cheques made payable to "Progressive Academy".
2. Use my on-file credit card number.

Please return this form along with the *Information and Waiver Forms*.

PAYMENT

Participant Name (Print Neatly): -

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First Name

Last Name

MAKE CHEQUES PAYABLE TO **Progressive Academy**

	On-file-Credit Card	Cheque #
Payment #1 (\$500) – <i>post dated Dec. 18/15</i> <i>(Deposit)</i>		
Payment #2 (\$600) - <i>post-dated Jan. 11/14</i>		
Payment #3 (\$1400) - <i>post-dated Feb. 11/14</i>		
FULL PAYMENT (\$2500)		

